

WYOMISSING AREA SCHOOL DISTRICT 2012-4494

Minutes August 27, 2012

The regular meeting of the Board of School Directors convened at 6:01 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Bamberger, Mrs. Butera, Mrs. Davis, Mrs. Helm, Mrs. McAvoy, Mr. Painter, Mr. Portner and Mrs. Seltzer.

Board Member Absent: Mr. Fitzgerald

Administrative Staff Present: Mrs. Vicente, Mr. Stem, Mrs. Mason, Dr. Babb, Dr. Jones and Mrs. Morett.

Attendees: Stephen DeLucas, Reading Eagle, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

Following the roll call by the Board secretary, Mrs. Davis welcomed everyone and announced that an Executive Session was held prior to the meeting. Personnel was discussed and no action was taken.

The following meeting schedules and locations were announced:

- Policy/Personnel Committee Meeting – September 4, 2012, 5:00 p.m.
- School Board Business Meeting with Committee Reports – September 10, 2012, 6:00 p.m.
- Finance/Facilities Committee Meeting – September 19, 2012, 12:00 p.m.
- Technology Committee Meeting – September 19, 2012, 3:30 p.m.
- Curriculum Committee Meeting – September 20, 2012, 2:30 p.m.
- School Board Business Meeting – September 24, 2012, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mrs. Vicente mentioned that the fee schedule for facilities will be revisited at the Finance/Facilities Committee Meeting.

RECOGNITION

Building principals introduced the new professional staff.

PUBLIC COMMENT

None.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mr. Painter, second by Mrs. Seltzer, the Board approved

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the following minutes.

- July 16, 2012 Regular Business Meeting

Yeas: Bamberger, Butera, Davis, Helm, McAvoy, Painter, Portner and Seltzer.

Absent: Mr. Fitzgerald.

Nays: None. Motion carried.

TREASURER'S REPORT

Upon a motion by Mr. Portner second by Mrs. McAvoy, the Treasurer's Reports for June and July 2012 were accepted with a notation to correct the interest rate listed on the investment schedules. Corrected copies are part of these official minutes.

Yeas: Bamberger, Butera, Davis, Helm, McAvoy, Painter, Portner and Seltzer.

Absent: Mr. Fitzgerald.

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon motion by Mr. Painter, second by Mrs. Seltzer, payment of bills for the months of June and July 2012 were approved.

Yeas: Bamberger, Butera, Davis, Helm, McAvoy, Painter, Portner and Seltzer.

Absent: Mr. Fitzgerald.

Nays: None. Motion carried.

SUPERINTENDENT'S REPORT

Mrs. Vicente shared the PowerPoint presentation with the Board from the opening day staff in-service on the District's instructional focus. She engaged the Board in the same exercise as the administrators and professional staff to assess the District's vital signs for achieving that instructional focus.

Several Board members congratulated Mrs. Vicente and the administrative team for their work on this project.

A. CURRICULUM/ TECHNOLOGY

No items.

B. FINANCE/ FACILITIES

Upon a motion by Mr. Painter, and second by Mrs. Butera, the Board approved the Finance/Facilities agenda items as follows.

Mrs. Davis thanked Jennifer Beane and WAEF for their generous donations.

1. Approved donation from Jennifer Beane in the amount of \$250 through the Walmart Volunteerism Always Pays Program to be used toward the 6th grade Camp Conrad Weiser.

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2. Approved donation from the Wyomissing Area Education Foundation in the amount of \$2,418.91 in EITC funds towards the purchase of a Lego Robotics Program for the JSHS.
3. Approved settlement agreement regarding JSHS student ID 202012 for \$30,000.
4. Approved settlement agreement regarding JSHS student ID 204277 for \$31,470.
5. Approved service agreement with Keppley Behavioral Consulting for 2012-13 at a rate of \$75 per hour for 28-30 hours per month for 10 months.
Background information: This contract is unchanged from last year.
6. Approved Tuition Contract Agreement with the Children's Home of Reading for the CHOR Day Academy at a cost of \$140 per day and \$70 per half-day for the 2012-13 school year.
Background information: This contract is unchanged from last year.
7. Approved driver list for 2012-13 with the provision that names may be added or deleted at the discretion of Administration.

Bus #1	Joseph Konnick	Sub	Adam Casner
Bus #2	Richard Behney	Sub	Lynn Lausch
Bus #3	Melissa Young	Sub	Beth Mell
Bus #4	Florance Lanning	Sub	Richard Miller
Bus #5	Driver to be named	Sub	Jeffrey Ott
Bus #6	Virginia Lotz	Sub	Dominic Pezzino
Bus #7	William Jordan	Sub	Richard Cosgrave
Bus #8	Julio Centeno	Sub	Karl Koenig
Bus #9	Donna Aulenbach	Sub	Jeffrey Dohl
Bus #10	Mary Jo Hafer	Sub	David Heim
Bus #11	Tina Crupi	Sub	Tod Rickenbrode
Bus #20	James Hicks	Sub	Jean Salomon
Van #13	Sharon McNamara	Sub	Jn Guslay Salomon
Van #14	Domenic Pezzino, a.m. Tina Crupi, p.m.		
8. Approved transportation schedules for 2012-13.
Background information: The complete list of transportation schedules is available from the Director of Business Affairs.

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Yeas: Bamberger, Butera, Davis, Helm, McAvoy, Painter, Portner and Seltzer.

Absent: Mr. Fitzgerald.

Nays: None. Motion carried.

**C. PERSONNEL/
POLICY**

Upon a motion by Mrs. Seltzer, second by Mrs. Butera, the Board approved the Personnel/Policy agenda items as follows.

Mrs. Helm asked for clarification on the items involving Weight Room Supervisors in view of the fact that the Weight Room is now closed to the public. Mrs. Mason explained that those positions were supervising the Weight Room for afterschool use by students.

1. ASSISTANT SUPERINTENDENT CONTRACT

2. DIRECTOR OF BUSINESS AFFAIRS CONTRACT

3. RESIGNATIONS

a. Professional Staff

- 1) **Caitlin Frazer**, LTS English Teacher, Jr./Sr. High School, resignation, effective last day worked June 11, 2012.

b. Support Staff

- 1) **Jeannette Endy**, Cafeteria/Recess Monitor, WHEC, resignation effective last day worked June 7, 2012.
- 2) **Michele Hughes**, Food Service Worker, Jr./Sr. High School, resignation, effective last day worked June 7, 2012.
- 3) **Linda Nickey**, Instructional Aide/Monitor, WHEC, revised resignation date of June 8, 2012.
- 4) **Molly Mantione**, Special Education Aide, WREC, revised resignation date of June 8, 2012.

4. APPOINTMENTS

a. Professional Staff

- 1) **Janice Kinney**, LTS English Teacher, effective August 13, 2012, at an annual salary to be determined by the new contract, but based on B-Step 1 (\$40,720) according to the 2010-2011 salary matrix.

Background information: Ms. Kinney is a graduate of Kutztown University where she earned her Bachelor of Science in Education. Her certification is English. Ms. Kinney was formerly employed by the Reading School District

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as an English Teacher. She is replacing Caitlin Frazer who resigned.

b. Support Staff

- 1) **Deirdre Emes**, Building & Grounds/IT Specialist, Jr./Sr. High School, effective August 28, 2012 at a rate of \$17.54/hr., 40 hrs./week.

Background information: This position is being filled as a result of a resignation.

- 2) **Shari Bonino**, Instructional Aide, WREC, effective September 4, 2012 at an hourly rate of \$10.92, 35 hours/week.

Background information: This position fills a vacancy created by a resignation.

c. Supplemental Staff

- 1) **Alexandra Kennedy**, Girls Volleyball Junior High Head Coach, at a stipend of \$1,494 effective for the 2012-13 school year.
- 2) **Franco Ferrandino**, transfer from substitute list to Part-time Weight Room Supervisor, approximately 6 hours/week not to exceed 15 hours/week, revised effective date of August 1, 2012.
- 3) **David McDermott**, transfer from substitute list to Part-time Weight Room Supervisor, approximately 9 hours/week not to exceed 15 hours/week, revised effective date of August 1, 2012.
- 4) **Carol Matz**, Back-up AESOP Coordinator, District-Wide, 1st. semester substitute coordinator services at a stipend of \$2,500.

5. MENTOR TEACHERS

Presented for approval is the following Mentor Teacher for the new Professional Staff member for 2012-2013 School Year listed below:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Andrea Landrum	Janice Kinney	LTS English Teacher	\$500

6. DEPARTMENT CHAIRS

Request approval for the following Science Department Chair for the 2012-13 school year at a stipend of \$1,750:

- a. **Shirley Gashi** – Science

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7. CHANGE IN WORK HOURS

a. Support Staff

- 1) **Karen Rapp**, Food Service Worker, JSHS, change in hours from 4 ¼ hours/day to 5 hrs./day, effective August 20, 2012.

Background information: This change in hours has been made as a result of a Food Service Worker resignation and is necessitated by the student lunch room schedule and required food preparation.

8. CHANGE/ADDITION TO WAGES

a. Support Staff

- 1) **John P. Thomas, Jr.**, Substitute Custodian, wage rate increase from \$9.25/hour to \$10.00/hr.

Background information: Mr. Thomas is receiving this rate as an extended assignment rate. This was missed on the August 13 agenda.

9. APPROVAL OF THE FOLLOWING POSITION

DESCRIPTIONS/POSITION TITLES:

a. Attendance Secretary (Jr./Sr. High School)

Background information: The position description/title change more closely reflects the responsibilities associated with the position as a result of the reorganization of 2011-12.

b. Assistant Principal/Athletic Director Secretary (Jr./Sr. High School)

Background information: The position description/title change more closely reflects the responsibilities associated with the position. The title change is consistent with the administrator to whom this position reports as a result of the reorganization of 2011-12.

c. Principal Secretary (Jr./Sr. High School)

Background information: The position description more closely reflects the responsibilities associated with the position as a result of the reorganization of 2011-12.

d. Guidance Secretary (Jr./Sr. High School)

Background information: The position description more closely reflects the responsibilities associated with the position as a result of the reorganization of 2011-12.

e. Instructional Aide (District Wide)

Background information: The position description has been revised to reflect consistency in position duties District-wide.

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10. SUBSTITUTE LIST - ADDITIONS

a. Professional

- 1) **Tiffany Greene**, Teacher

b. Support Staff

- 1) **Kelly Cherrie**, Instructional Aide
- 2) **Donna Putt**, Instructional Aide
- 3) **Walter Line**, Crossing Guard

11. VOLUNTEERS (See Attached)

12. APPROVAL OF UPDATED WORKERS' COMPENSATION PANEL PHYSICIAN LIST (See Attached)

13. POLICIES – Second reading/adoption

123.3 Concussion Management (NEW)

216 Student Records

216.1 Supplemental Discipline Records

Yeas: Bamberger, Butera, Davis, Helm, McAvoy, Painter, Portner and Seltzer.

Absent: Mr. Fitzgerald.

Nays: None. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None

UPDATE FROM ORGANIZATIONS

None

ADJOURNMENT

A motion was made by Mr. Portner, seconded by Mrs. Butera to adjourn at 6:49 p.m.

Corinne D. Mason
Board Secretary